

MINUTES
ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

April 14, 2009

PAR. 1 The regular monthly meeting of ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 7:31 PM by Vice President Ceretto. Roll was called. Present were Trustees Buergel, Ceretto, Engelbrecht, Schneider, Pickar, and Woodville. A quorum was present. Absent was President McKendree. Ms. Swanson, Library Director; Ms. Pajor; Assistant Director/Adult Manager; Ms. Malysa, Youth Manager; Ms. Regan, Business Manager; Denis Hoge, Maintenance Mechanic and Mr. Poremba were also in attendance.

PAR. 2 The Pledge of Allegiance was recited.

PAR. 3 **MINUTES:** The minutes of the March 10, 2009 meeting were presented for disposition.

PAR. 4 Motion was made by Trustee Pickar, seconded by Trustee Engelbrecht to accept the minutes of March 10, 2009 as presented. Motion carried by voice vote. 6-0

PAR. 5 The minutes of the March 31, 2009 meeting were presented for disposition

PAR. 6 Motion was made by Trustee Pickar, seconded by Trustee Schneider to accept the minutes of March 31, 2009 as presented. Motion carried by voice vote. 6-0

PAR. 7 **ATTORNEY'S REPORT:** No Report

OFFICERS' REPORTS

PAR. 8 **PRESIDENT'S REPORT:** No Report

PAR. 9 **VICE PRESIDENT:** Vice President Ceretto reminded all trustees about voting for ILA and filing of their ethics statements.

PAR. 10 **SECRETARY:** No Report

PAR. 11 **TREASURER:** Trustee Woodville presented the financial report dated March 2009 for approval.

PAR. 12 Motion was made by Trustee Buergel, seconded by Trustee Pickar to accept and place on file the Treasurer's Report dated March 2009. Motion carried by voice vote. 6-0

PAR. 13 Motion was made by Vice President Ceretto, seconded by Trustees Pickar and Buergel to accept the Officers' reports as presented. Motion carried by voice vote. 6-0

- PAR. 14 **FINANCE:** A list of bills dated April 2009 was presented for payment.
- PAR. 15 Motion was made by Trustee Pickar, seconded by Trustee Buergel to authorize and approve payment of the March 10, 2009 bills in the amount of \$120,257.19. Motion carried by voice vote. 6-0
- PAR. 16 **BUILDING AND GROUNDS:** Ms Swanson mentioned how well the new paper recycle bin in the parking lot is doing.
- PAR. 17 Ms. Swanson asked the board if they felt the parking lot needed paving and striping.
- PAR. 18 The Board said not at this time.
- PAR. 19 **POLICY:** No Report
- PAR. 20 **BY-LAWS:** No Report
- PAR. 21 **PUBLIC RELATIONS:** Vice President Ceretto mentioned upcoming Alsip Chamber of Commerce's Mega Multi Chamber After Hours to be held at the Crestwood Recreation Center on April 30, 2009, 5-7 PM.
- PAR. 22 **PERSONNEL:** The Board scheduled a tentative meeting date of May 26, 2009 to discuss personnel and the 2009-2010 budget. Trustees should confirm their attendance of this meeting at the regular May 12, 2009 board meeting.
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- PAR. 23 **TRUSTEE EDUCATION:** Vice President Ceretto reminded all Trustees of the LACONI Annual Trustee Dinner on May 15, 2009 and to contact Ms. Regan with their reservation by May 6, 2009.
- PAR. 24 President McKendre arrived at 7:48 PM
- PAR. 25 **INSURANCE:** No Report
- PAR. 26 Motion was made by Trustee Engelbrecht, seconded by Trustees Buergel and Pickar to accept and place on file the committee reports as presented. Motion carried by voice vote. 7-0
- PAR. 27 **LIBRARY DIRECTOR'S REPORT:** Ms. Swanson presented her report dated April 14, 2009. Most items were previously covered.
- PAR. 28 Ms. Swanson presented each Trustee with a copy of the current Illinois Library Association 2009 Standards for Illinois Public Libraries.
- PAR. 29 **UNFINISHED BUSINESS** President McKendree mentioned the meeting with various architects held on March 31, 2009.
- PAR. 30 **NEW BUSINESS:** Selection of the Architectural Firm for Expansion and Remodeling Project was moved to the end of the meeting.

- PAR. 31 Ms. Swanson requested approval for the purchase of 5 new computers.
- PAR. 32 Motion was made by Vice President Ceretto, seconded by Trustee Pickar to approve the purchase of five (5) new computers from Dell in the amount of \$4,341.06 as presented. Roll #1 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbercht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 33 Ms. Swanson requested approval the Library's participation in the Museum Adventure Pass Program.
- PAR. 34 Motion was made by Trustee Ceretto, seconded by Trustee Buergel and Pickar to approve the participation in the Museum Adventure Pass Program as presented. Motion carried by voice vote 7-0
- PAR. 35 Ms. Swanson requested approval for contribution to the Alsip Park District Fun Fest.
- PAR. 36 Motion was made by President McKendree, seconded by Trustees Buergel and Ceretto to approve a contribution of 10-\$5.00 gift certificates for library services to the Alsip Park District Fun Fest. Roll #2 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 37 Ms. Swanson asked for approval for an Alternative Collection procedure presented by Ms Trela.
- PAR. 38 Motion was made by Trustee Schneider, seconded by Trustees Buergel, Engelbrecht and Pickar to approve a May 1, 2009 through May 31, 2009 Alternative Collection procedure for overdue fines and fees of 50%, single payment for Alsip-Merrionette Park Library District residents. Roll #3 was called. Voting was 'Aye' by Trustees Buergel, Ceretto, Engelbrecht, Pickar, Schneider, Woodville and President McKendree. No 'Nays'. Motion carried 7-0
- PAR. 39 The board moved to return to New Business.
- PAR. 40 **NEW BUSINESS (cont.):** Selection of Architectural Firm for Expansion and Remodeling.
- PAR. 41 Discussion ensued.
- PAR. 42 Motion was made Trustee Pickar, seconded by Trustees Ceretto and Engelbrecht to approve the negotiation with PSA Dewberry/BCA for construction of the new library addition and remodel project. Roll #5 was called. Voting was 'Aye' by Trustees Ceretto, Engelbrecht, Pickar, Woodville and President McKendree. No 'Nays' Trustees Buergel and Schneider abstained. Motion carried 5-0-2

PAR. 43 **PUBLIC DISCUSSION:**

PAR. 44 Motion was made by Trustee Ceretto, seconded by Trustee Pickar to adjourn at 9:20 P.M. Motion carried by voice vote. 7-0

MARY JANE SCHNEIDER, SECRETARY
ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES

APPROVED _____ DATE _____

APPROVED-AMENDED _____ DATE _____

/car ** Denotes follow-up required